Amanda Mckenzie

CEO

Climate Council

cpp@climatecouncil.org.au

Dear Ms McKenzie,

**RE: Joining the Cities Power Partnership**

I’m writing to confirm [Council Name]’s participation in the Cities Power Partnership.

As a member of Cities Power Partnership, Council agrees to complete the following actions;

1. Within six months of joining the program, nominate five actions from the Cities Power Partnership Pledge list that Council will strive to achieve;

2. Complete an annual online survey to provide the Cities Power Partnership with basic information on steps Council has taken to meet the five pledge actions;

3. Nominate a point of contact within Council for liaison with the Cities Power Partnership; and

4. Agree to share information and learnings with other local Councils undertaking similar projects.

With reference to Item 3 above, [nominated point of contact name] will liaise with the Cities Power Partnership during our membership. [nominated contact] can be reached on [phone number] or [email address].

Yours sincerely

[Mayor’s signature]